

# Discover your path to a secure, brighter future...



[www.athenaarchiver.com](http://www.athenaarchiver.com)

*Athena Archiver is a next-generation email and instant message archiving system which enables companies to meet growing litigation, compliance, and policy-based corporate governance needs.*

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*“ **Athena Archiver** enables organizations to leverage a unified archiving system designed to help companies meet the overwhelming task of managing and enforcing organization-wide data management policies for security, compliance, and legal needs. ”*

# Athena Archiver in Action

Athena Archiver offers immediate and powerful relief to some of the greatest data management challenges organizations have ever faced. Information technology, compliance, and legal teams are all under tremendous strain to properly manage and control electronic communications and business records. Athena Archiver brings together powerful data management solutions which have the versatility and functionality to solve each of these real-world business problems.

Here are a few scenarios where Athena Archiver has saved other organizations.

- **We've got 2 days to respond to a discovery request.** *Athena Archiver enables you to respond to discovery requests in minutes, instead of days or weeks.*
- **My Exchange server is not responding because of legacy email data.** *Athena Archiver eliminates the legacy data on your Exchange server and dramatically improve system responsiveness.*
- **Creating an email management policy is not enough. How do I ENFORCE my policies?** *Policy Wall enables you to apply a consistent set of rules to all electronic communications*
- **My current email archiving solution is too slow, searches are inaccurate, and administration is complex.** *Our next generation technology offers a reliable, accurate, and fully featured system which you won't outgrow.*
- **My Chief Information Officer needs comprehensive auditing and oversight.** *Athena Archiver offers dozens of reports and extensive logging/auditing of every aspect of the system.*

# What is Athena Archiver?

*Athena Archiver is a next-generation email archiving and storage management system which enables companies to meet growing litigation, compliance, and policy-based corporate governance needs.*

## *A centralized searchable archive of the entire organization's data*

- *The data archive is a common repository that is needed by legal teams, human resources, reviewers, IT managers, and compliance executives. Athena Archiver makes it easy to respond to e-discovery requests, recover lost emails, and perform email reviews.*

## *E-mail review and classification tools*

- *Tag and organize millions of emails instantly. Legal teams can use case management tools to create collections of emails, and easily mark them as responsive, privileged, or reviewed. Reviewers can classify emails using an intuitive and streamlined interface, improving productivity by over 200%. Athena Archiver provides corporations with a viable and easy to manage solution in the email archiving, retention and search process to save their companies time and resources.*

## *Enforceable e-mail policy management*

- *Ensure compliance with regulations and acceptable use policies. As each email goes through the Athena Archiver system, a customizable corporate policy is applied. This method automatically blocks a violating email, routes suspicious messages to a reviewer, and automatically classifies email business records. Athena Archiver provides extensive logging and auditing tools to ensure companies are prepared for spoliation or accountability issues.*

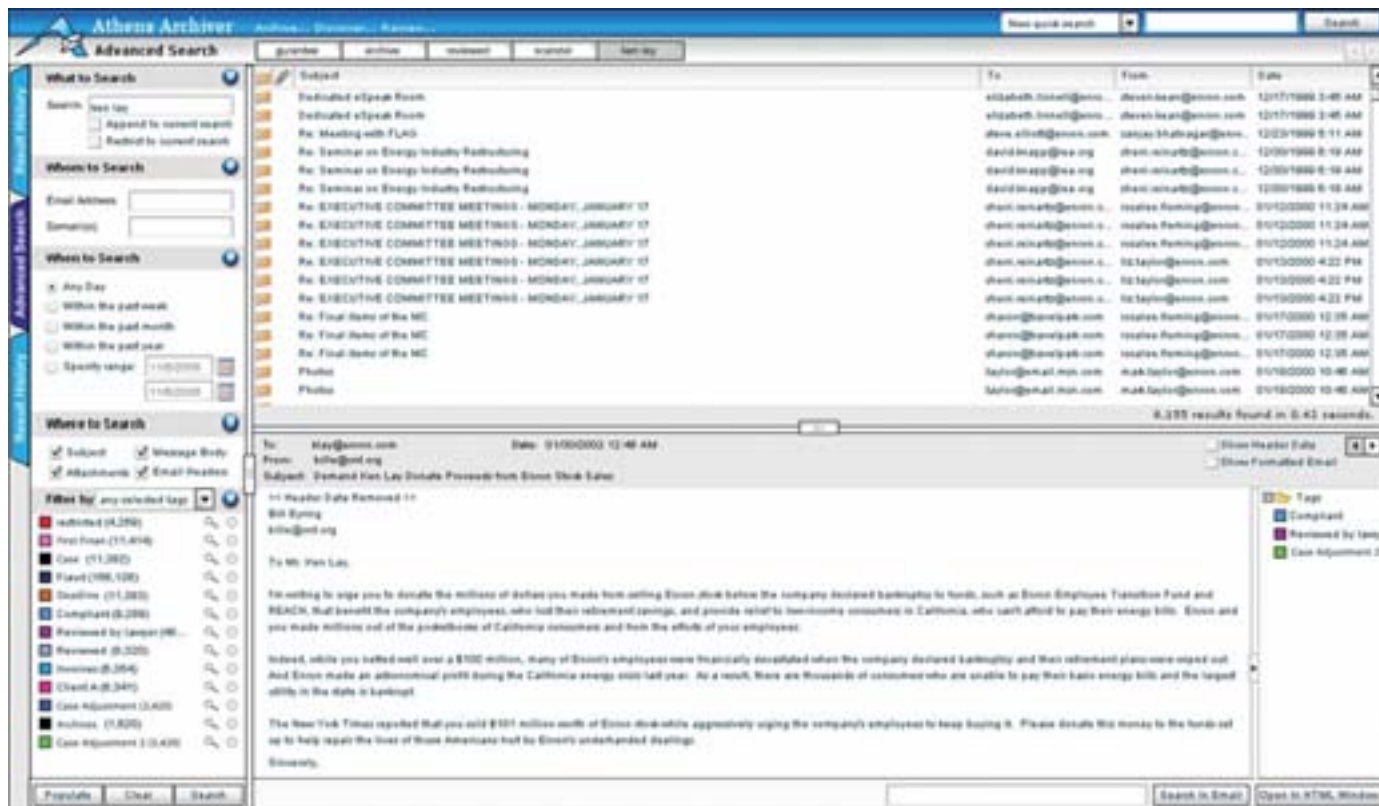
## *Flexible storage management*

- *Athena Archiver helps IT teams to get their email storage under control. Administrators can lift user storage quotas and keep their Exchange server streamlined with only a smaller subset of "active" data. Athena Archiver moves the bulk of email information stores to cheaper nearline drives, which can be replicated offsite to ensure an extremely high level of reliability. Users can view archived mail directly within Outlook with an integrated Outlook add-in.*

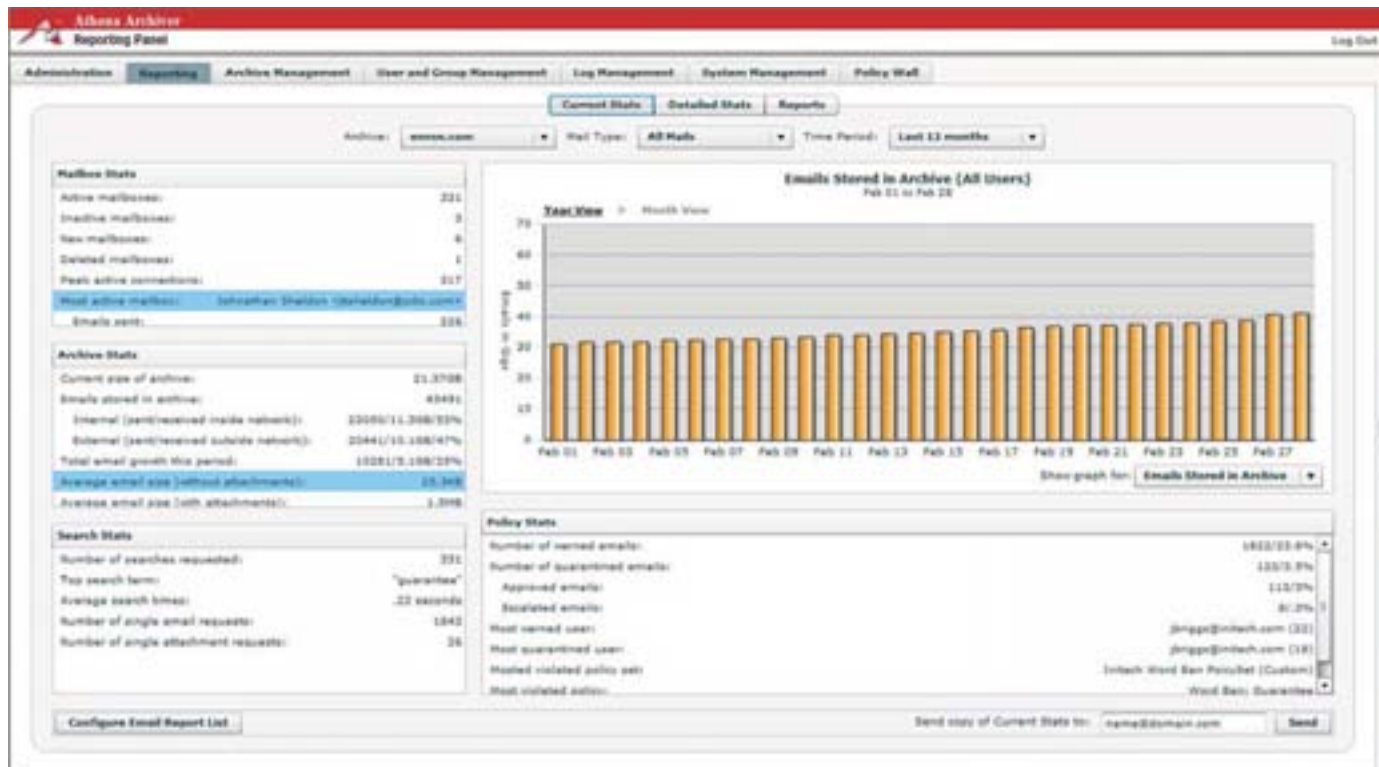
# The Athena Archiver Advantage

Athena Archiver is changing the nature of the email archiving world with truly innovative, disruptive technology. As a company focused on building next generation technology, we have targeted each critical component of archiving and worked hard to make it significantly better than the de facto standard. Here are a few of the ways in which we have set a new standard for archiving.

COMPONENT	1ST GENERATION SYSTEMS	2ND GENERATION - ATHENA ARCHIVER
<b>EMAIL CAPTURE TECH</b>	Microsoft Journaling	Integrated, Optimized Exchange Plug-in to reduce overhead on the Exchange server
<b>SEARCH ENGINE</b>	Web or Database Search Engine Inaccurate search results	Comprehensive archiving engine which meets discovery, scalable, life cycle management, and search engine accuracy
<b>OUTLOOK INTEGRATION</b>	Message Stubbing, or simple web interface	Full outlook Integration with web interface Full search and classification capabilities
<b>WEB INTERFACE</b>	Basic HTML or DHTML interface	Full web 2.0 experience with flash web-oriented Application GUI
<b>INSTALLATION TIME</b>	2-4 weeks	10 minutes
<b>3RD PARTY INTEGRATION</b>	Kit-bashed piece wise integration for databases, os, etc. More failure points, complexity, room for errors.	Comprehensive single solution Single Audit system. Single, comprehensive system
<b>LICENSE COSTS</b>	Multiple License costs for OS, Database, Worm, etc	One-price for all the technology
<b>DATA ENCRYPTION</b>	Little to no encryption on indexes or data	Full encryption on indexes and data
<b>KEY MANAGEMENT</b>	Keys reside on local machines on client site, or hosted site	Keys reside in a customer established - 3rd party site with no data or indexes
<b>MIGRATION TECH</b>	Mapi based PST Import	Exclusive Native PST Import System - Over 20x speed improvement on import
<b>OPERATING SYSTEM</b>	Windows is the only option	Only company in the world to allow you to choose windows or to use NSA's SE Linux which supports mandatory access controls and higher security.



Athena Archiver Search and Discovery System



Athena Archiver Administration System

# Frequently Asked Questions

## Athena Archiver FAQ

### ***What mail servers does Athena Archiver work with and how does it integrate?***

Athena Archiver works with Exchange 2000 and up, Lotus Notes, and Unix mail servers such as Postfix and sendmail. Athena Archiver is optimized for Microsoft Exchange to minimize the impact to CPU, disk, and memory overhead to Exchange Server by using a highly optimized plug-in which is over 70% less overhead than turning on Exchange journaling. For Unix servers and Lotus notes, Athena Archiver gets a copy of all the messages through a blind carbon copy of each message.

### ***What makes Athena Archiver different than other competitors for e-discovery?***

100% accurate search, one click document production, and the fastest email review, classification and search system in the industry. Athena Archiver also has extensive control systems to verify message authenticity, system integrity, and auditing to ensure protection of confidential information.

### ***How does Athena Archiver help reduce Exchange storage?***

Athena Archiver enables administrators to reduce the size of the Exchange Information store through automatic aging policies. Athena Archiver keeps an up to date full copy of all messages in the Exchange server. Policies periodically remove messages from the archive which are expired.

### ***How long does it take to get setup?***

Athena Archiver installs in less than 30 minutes on a standard Windows or Linux server. Migration consists of collecting the data from Exchange, tapes, PST's and other backup media and importing into the system. Athena Archiver has some of the fastest tools in the industry for collection and importing.

## Policy Management FAQ

### ***What criteria can be used to decide if an email matches a rule?***

Just about any aspect of an email can be used to determine if an email meets a rule. That means the subject, recipients, body, email header, attachment, or any combination.

### ***Can Policy Wall selectively archive based on policy?***

Yes, users, groups, or emails may or may not be archived based on policy rules.

### ***Can Policy Wall automatically classify messages?***

Policy Wall can set rules so that messages are automatically tagged based on sender, recipient, message headers, body, and subjects.



*“ Athena Archiver’s Policy Wall is an email management tool designed to help companies enforce organization-wide email policies consistently and effectively. ”*



# Policy Management and Compliance

*Policy Wall is an integrated system which works with Athena Archiver to enable organizations to monitor and enforce their email and data-retention policies in a consistent and organization-wide scale. Policy Wall ships with a powerful audit and compliance module which creates unalterable, tamper-proof logs for detailed oversight capabilities on every aspect of the management and flow of email traffic.*

## Policy Wall Features

- Real-time email policy enforcement stops violations **BEFORE** they occur.
- Automatically recognize email categories and perform automatic classification of emails based on policies
- Highly configurable rules for users, groups, domains, headers, attachments, mail classification and keywords.
- Every change to the policy is fully logged in a tamperproof audit system.
- Extensive reports on policy violations.

set retention periods based any number of mail categories or default time periods. For instance, SPAM could be deleted within 6 months. Business Records, 7 years. Mails in Litigation Holds, last until the case is over. Customer emails, 5 years. Internal Emails, 1 year. If an email is about to be deleted but changes classification, emails can manually be categorized to extend retention periods.

## Setting Retention Periods with Athena Archiver

- As regulatory compliance continues to change and grow, companies are facing ever complex compliance obligations. Navigating the policies and determining which emails to retain or discard and determining appropriate retention periods is a complex and multi-faceted process. Without the right tools, it's impossible to stay on top of the new requirements to stay on track with compliance.
- Athena Archivers allows you to automatically

## Benefits of compliance with Athena Archiver

- **Future-proof compliance System**
- New laws are always being passed and having a flexible system is important to ensure it's abilities to meet future laws and requirements. Otherwise, you'll end up buying a new solution and migrating all your data for every law that gets passed. Athena Archiver offers open, standardized file formats and API's so that any developer can extend, improve, and integrate our archiving system.

While other companies in the email archiving space have dozens of products, Athena Archiver specializes in archiving technology continuously innovating and improving the core

- product and services you depend on.

■ **Powerful, yet easy to use.**

*With Athena Archiver's friendly user interface.*

*The compliance group can easily establish policies, review audit logs, and perform searches without having to call the IT department, saving you and your IT team valuable time and resources.*

- **Fast, Accurate Searches.**

*In today's legal world, missing emails are not an option. It is critical that you have confidence in the search engine's accuracy. Athena Archiver's search technology can accurately search through millions of email in seconds. Consider the current volume of emails that's accumulated in the last few years and now imagine what that volume will look like going forward. You'll need a scalable, search technology to go through that enormous data to help you meet regulatory obligations and avoid penalties.*

- *Evidentiary-quality records from email and attachments*
- *Establish mandatory internal controls & supervisory procedures with enforceable policy management*
- *Prevent spoliation issues with WORM storage*
- *Fine grained access control to provide secure yet highly accessible data*

*Compliance features include the following:*

- *Archived records are preserved in duplicate, including a non-rewritable, non-erasable format that uses integrated hardware and software controls to ensure high quality long term storage.*
- *Evidentiary quality Production - Automatic verification of the quality and accuracy of the storage media recording process is provided using cryptographic signatures.*
- *Tamperproof hardware can be installed for protection against physical attacks.*
- *NSA SE Linux is available as a platform to enforce Mandatory Access Controls and improve defensability of production systems.*
- *Serialization of original and duplicate records is delivered with time-date information for the required retention period.*
- *Indexes and records preserved on electronic storage media can be easily downloaded to any acceptable medium.*



# Litigation Support

*Email is one of the first targets in the discovery process for any legal case. With a 24-48 hour response time becoming the standard for fulfilling e-discovery requests, it has become mandatory to have an efficient, accurate email archiving system.*

*Athena Archiver provides an extensive suite of litigation tools which help your company:*

- 1. Reduce your e-discovery costs by up to 80%*
- 2. Win important legal cases through recovered time from reduced e-discovery demands*
- 3. Comply with the Federal Rules of Civil Procedure (FRCP)*
- 4. Prevent potentially damaging emails from ever being delivered.*
- 5. Protect your corporate reputation*

## *High efficiency email classification*

*Many companies know that retrieving searches are only the first step. Companies pay legal firms between \$300-\$500/hour to classify emails into separate categories such as responsive, not-responsive, privileged, or redacted. This can be a very expensive and inefficient process. Athena Archiver reduces the time spent reviewing emails over 300% over other archive systems by providing powerful filter capabilities so review teams can reduce responsive emails by using search criteria rather than filtering manually. Ultimately, effective filtering reduces the amount of email that needs to be reviewed, which leads to faster classification.*

## Integrated email review system

Email review is an integral part of proactively protecting a company from liability and common lawsuits such as discrimination, sexual harassment, or wrongful termination. It can prevent problems before they happen by ensuring that critical emails get the appropriate approval from managers or senior executives.

Athena Archiver enables compliance and legal teams to process emails with high efficiency by integrating directly with each reviewer's normal workflow. Sensitive emails such as contracts, business records, or confidential information are caught with the policy management system and are marked as needing to be reviewed. Once the emails are classified, the emails are clearly labeled and delivered directly to the appropriate reviewer's inbox.

**There are a couple of unique advantages to this approach.** First, the reviewer does not need to login to another system in order to do reviews. This reduces the time between the time it takes to review and the time the email gets delivered from hours to minutes or even seconds. Second, by making the review process a single click operation, reviewers can process much more email in the same time as other solutions.

## e-Delivery

Athena Archiver offers a fully electronic path to meet requests. In the past, users would send DVD's or tapes of data by FedEx causing privacy or security issues. Today, Athena Archiver enables legal teams to submit the data completely electronically reducing the liability of incorrect delivery or lost packages. One added benefit is that you have the ability to retract emails which are incorrectly submitted. Once emails are collected and organized, a single click operation enables users to export into native file formats such as PST or EML.

## Emergency Discovery.

“ Emergency Discovery is a **unique feature of Athena Archiver**. It is a process which enables administrators to run a single program that automatically scans the entire organization for emails and make it available in a single searchable archive. The entire process requires **NO user intervention** and is fully automated. It can save weeks of time restoring from tape, searching individual workstations, and manually processing multiple data formats. Emergency Discovery is **the fastest way for companies to meet discovery or subpoena requests** with absolutely no preparation. It is ideal for organizations that don't have an e-mail archiving system, but needs to meet discovery or subpoena requests in a timely manner. ”